



**CITY OF WILLIAMS
HISTORIC PRESERVATION COMMISSION**

**REGULAR MEETING
MARCH 12, 2024**

**COUNCIL CHAMBERS
113 S. FIRST STREET
WILLIAMS, ARIZONA**

AGENDA

PURSUANT TO A.R.S. #38-431.02, NOTICE IS HEREBY GIVEN TO THE MEMBERS OF THE HISTORIC PRESERVATION COMMISSION AND THE GENERAL PUBLIC THAT THE COMMISSION WILL HOLD A REGULAR MEETING OPEN TO THE PUBLIC **TUESDAY, MARCH 12, 2024, AT 10:00 AM.** IN THE COUNCIL CHAMBERS, 113 S. FIRST STREET, WILLIAMS, ARIZONA. THE COMMISSION WILL DISCUSS AND MAY TAKE ACTION ON THE FOLLOWING MATTERS:

I. PROCEDURES

A. Call to Order

B. Pledge of Allegiance

C. Roll Call

_____ *Margaret Hangan*

_____ *Norma McDowell*

_____ *John Holst*

_____ *Mike Besler*

_____ *Andrea Dunn*

E. Approval of the Regular Meeting Minutes December 12, 2023

F. Adopt the Agenda

II. PRESENTATION –

III. AGENDA ITEMS

A. Commissioners to discuss and approve the request for "Redesign" from prior request at Business located on "129 E. Route 66" – Camp Civitan" (Tony Robertson). Samples and color swatch available.

B. Commissioners to discuss and approve the request for proposed signage and lighting at business located at "109 W. Railroad Ave" – Poozeum" (George Fransen)

IV. ITEMS

A. Commissioner

Certification of Posting

The undersigned hereby certifies that a copy of this notice was duly posted at Williams City Hall interior board and exterior board in accordance with the statement filed by the City Council with the City Clerk.

Date: _____ Time: _____ By: _____

Sue Bennett, Deputy City Clerk



**CITY OF WILLIAMS
HISTORIC PRESERVATION COMMISSION**

**SPECIAL MEETING
DECEMBER 12, 2023
10:00 A.M.**

**COUNCIL CHAMBERS
113 S. FIRST STREET
WILLIAMS, ARIZONA**

MINUTES

I PROCEDURES

A. Call to Order 10:00 am

B. Pledge of Allegiance

Roll Call: Chairman Hangan; Vice-Chair Besler and Commissioner Dunn. Absent: Commissioner Holst and Commissioner McDowell

C. Approval of the Minutes from Regular Meeting on September 26, 2023

Motion: Approve the Regular Meeting Minutes September 26, 2023.

Moved by: Commissioner Dunn

Seconded by Commissioner Besler

Motion passed unanimously

D. Adopt the Agenda

Motion: Adopt the Agenda as presented

Moved by: Commissioner Besler

Seconded by: Commissioner Dunn

Motion passed unanimously

Public Presentation: None

II. AGENDA ITEMS

A. Commissioners to discuss and approve the request of changing the existing sign at "133 W. Route 66 – Roxies" (J. Peasley)

Mr. Peasley presented his request, basically just removing the current sign over to the new requested sign, none of the dimension will be changed, will use the same brackets for the sign as well. Commissioners had no questions or concerns. Chairman Hangan asked for a motion to approve the request as presented.

Motion: To approve the request

Moved by: Commissioner Besler

Seconded by: Commissioner Dunn

Motion passed unanimously

**CITY OF WILLIAMS
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113 S. FIRST STREET
WILLIAMS, ARIZONA**

B. Commissioners to discuss and approve the request to remodel front of business at “129 W. Route 66 – Camp Civitain” (Tony Robertson)

Commissioners decided that they would approach this request on each individual issue, that way Mr. Robertson can begin work on the approved areas, and if necessary return with others as requested,

Mr. Robertson presented his request and discuss the various items he wishes to improve at this business:

***Exterior**-exposing the existing brick and removing the facade – extended discussion on the cleaning of brick. The Commissioners were concerned that there may be some damage with certain methods, gave recommendations on how to properly remove paint from brick, such as, walnut shell sandblasting, Mr. Robertson was very open to all ideas, he wish is to keep the integrity of the brick. He also would like to remove the façade due to water damage. Commissioner requesting that he experiment on some brick and show Commissioner Besler the sample for approval. This was approved through a motion so that no further meeting was necessary regarding the brick.*

***Motion:** To Allow Commissioner Besler to approve the sample of Brick
Moved by: Commissioner Dunn
Seconded by: Chairman Hangan
Motion passed unanimously*

***Sign** – Commissioners discuss the size and dimension of sign and its placement. Commissioners agreed to the sign but did not approve the lighting. Again the Commissioners informed Mr. Robertson that when the brick is exposed, all signs will needed to be placed in the mortar*

***Motion:** To approve the sign as presented
Moved by: Commissioner Besler
Seconded by: Commissioner Dunn
Motion passed unanimously*

***Copper Awning** – Mr. Robertson gave a quick summary of his request to place an awning below the sign, he would like to make it look like copper, but not real copper and the lettering dimensions were discussed. Commissioners had no issue with the awning.*

**CITY OF WILLIAMS
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113 S. FIRST STREET
WILLIAMS, ARIZONA**

***Motion:** To approve the awning as presented
Moved by: Commissioner Dunn
Seconded by: Chairman Hangan
Motion passed unanimously*

***Paint Color** – Mr. Robertson had a paint swatch available to show the Commissioners, all agreed the color in a matte would be fine, since it's basically on the borders. Mr. Robertson mentioned that once he starts painting and he is not fond of the color, would the Commissioners be ok with the color of paint being changed out to black? All Commissioners agreed.*

***Motion:** To approve the paint color as presented
Moved by: Commissioner Dunn
Seconded by: Chairman Besler
Motion passed unanimously*

III. ITEMS

- A. *Commissioner –Discussed the idea of changing the lighting code in the Historic Guidelines to reflect the new technology relating to lighting and Neon. Chairman Hangan to investigate other cities to see what they do in regards to lighting/neon. Commissioner Besler and Chairman Hangan will get together to see what information they can collect to discuss at our special meeting to be scheduled after the first of the year.*

Commissioner Besler discussed the building in the rear of his business regarding possibly demolishing it, asked about the guidelines relating to destruction of building in Historic District. Chairman Hangan mentioned that if he wanted to just replace the building as it is currently, there would be no need to present to Commissioners.

Staff Report: None

B. IV. ADJOURN: 10:55 am

Chairperson

Attest:
Deputy City Clerk

Redesign

HISTORIC PRESERVATION DISTRICT
APPLICATION FOR APPROVAL TO PERMIT

will submit
samples
before sessio

APPLICANT: Camp Civitan Tony Robertson

CASE NO. _____

DATE: 3/1/24

PROPERTY ADDRESS 129 E Rte 66 LEGAL DESCRIPTION _____

OWNER Civitan Foundation ADDRESS 129 E. Rt 66 PHONE (928) 405-7212

TYPE OF IMPROVEMENT

- ADDITION
- RESTORATION
- REHABILITATION
- NEW CONSTRUCTION
- DEMOLITION

- SIGN REVIEW
- NEW OCCUPANCY
- HISTORIC STRUCTURE
- SPECIAL USE PERMIT

APPROVALS: * Any work which would change the exterior appearance of your building or property, all signage, and any new occupancy located within the Historic Preservation Zoning District must be approved and such approval signed by the Historic Preservation Commission before any permit or business license will be issued.

*All applications shall have plot plan, any signage or exterior change, must be accompanied with color photo of building, including rendering, and any additional information the Historic Commission find necessary to establish compliance. 10 copies for submittal.

	APPROVED	NOT APPROVED	N/A
1. HEIGHT _____			
2. ROOF TYPE _____			
3. PROJECTIONS / RECESIONS _____			
4. SURFACE TEXTURES _____			
5. COLOR _____			
6. ARCHITECTURAL DETAILS _____			
7. BUILDING FORM _____			
8. LIGHTING _____			
9. ENCLOSURES _____			
10. UTILITIES _____			
11. SIGNAGE _____			
12. SIDEWALK FURNITURE _____			

COMMENTS: Redesign due to uncovering unexpected finishes. I will submit new design and paint colors before session on the 12th.

NOTES: All demolitions, additions, restorations, and remodels require notifications to ADEQ/OAQ. Notification form must be completely filled out and signed by a certified asbestos inspector. EPA NESHAPS

THE HISTORIC PRESERVATION COMMITTEE MEETS ON THE SECOND TUESDAY OF EACH MONTH. YOUR APPLICATION MUST BE SUBMITTED BY THE FIRST OF THE MONTH TO BE REVIEWED THAT MONTH, ANY LATER AND IT WILL BE ON THE NEXT MONTH'S AGENDA.

APPROVAL TO PERMIT: _____ DATE: ___/___/___

14'

Light bar copper color

14'

I-I

CIVITAN copper color

Rare metal Patinaed

New Wood trim 1x12 Tan Paint

COPPER METAL

Rare Steel

Patinaed

Trim Paint Tan

Brown

Flag Stone



HISTORIC PRESERVATION DISTRICT APPLICATION FOR APPROVAL TO PERMIT

APPLICANT: POOZEUM

CASE NO. _____

DATE: 3 / 5 / 2024

PROPERTY ADDRESS 109 WEST RAILROAD AVE LEGAL DESCRIPTION STORE FRONT

OWNER GEORGE FRANSEN ADDRESS 109 WEST RAILROAD AVE PHONE (904) 891 - 7567
WILLIAMS AZ, 86046

TYPE OF IMPROVEMENT

- | | |
|--|---|
| <input type="checkbox"/> ADDITION
<input type="checkbox"/> RESTORATION
<input type="checkbox"/> REHABILITATION
<input type="checkbox"/> NEW CONSTRUCTION
<input type="checkbox"/> DEMOLITION | <input checked="" type="checkbox"/> SIGN REVIEW
<input type="checkbox"/> NEW OCCUPANCY
<input type="checkbox"/> HISTORIC STRUCTURE
<input type="checkbox"/> SPECIAL USE PERMIT |
|--|---|

APPROVALS: * Any work which would change the exterior appearance of your building or property, all signage, and any new occupancy located within the Historic Preservation Zoning District must be approved and such approval signed by the Historic Preservation Commission before any permit or business license will be issued.

*All applications shall have plot plan, any signage or exterior change, must be accompanied with color photo of building, including rendering, and any additional information the Historic Commission find necessary to establish compliance. 10 copies for submittal.

	APPROVED	NOT APPROVED	N/A
1. HEIGHT _____			
2. ROOF TYPE _____			
3. PROJECTIONS / RECESIONS _____			
4. SURFACE TEXTURES _____			
5. COLOR _____			
6. ARCHITECTURAL DETAILS _____			
7. BUILDING FORM _____			
8. LIGHTING <u>Wife needed tube light at building : 4 goose-neck light fixtures</u>			
9. ENCLOSURES <u>(Provided + installed by others)</u>			
10. UTILITIES _____			
11. SIGNAGE <u>Building marked : projecting sign + window graphics</u>			
12. SIDEWALK FURNITURE _____			

COMMENTS: _____

NOTES: All demolitions, additions, restorations, and remodels require notifications to ADEQ/OAQ. Notification form must be completely filled out and signed by a certified asbestos inspector. EPA NESHAPS

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APPROVAL TO PERMIT: _____ DATE: ___ / ___ / ___

**SIGN PERMIT, APPLICATION
CITY OF WILLIAMS, ARIZONA**

PERMIT NO.	BUSINESS LIC. NO.	COST	PERMIT FEE	DATE
JOB ADDRESS 109 WEST RAILROAD AVE		LEGAL DESCRIPTION		ZONE
OWNER GEORGE FRANSEN	MAILING ADDRESS 109 WEST RAILROAD AVE		PHONE NO. 904-891-7567	WILLIAMS AZ 86046
CONTRACTOR SINARAMA FLAGSTAFF	MAILING ADDRESS 2333 EAST SPRUCE AVE	LICENSE NO.	PHONE NO. 928-704-0740	
TYPE OF SIGN	ATTACHMENT/STRUCTURAL	ELECTRICAL		

SIGN SKETCH, DIMENSIONS AND MATERIALS.

SEE ATTACHED PDF for proposed signage: Lighting (exterior).

NOTES AND SPECIAL CONSIDERATIONS

THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 180 DAYS OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF 180 DAYS

BUILDING INSPECTOR

DATE

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.



3/5/2024

OWNER OR CONTRACTOR

DATE



Name: Poozeum

Date: 03.04.2024

INV #: 00000

Rev #: 0

CUSTOMER'S APPROVAL

- Approved
- Approved with Changes
- Revise and Proof Again

Signature _____

Date _____

SIGN SPECS

- Radius Corners _____ in.
- Holes Punched
- Center Top & Bottom
- All Four Corners
- Hems Grommets

PRODUCTION STAGES

- Design Material
- Printed/ Cut
- Production Install

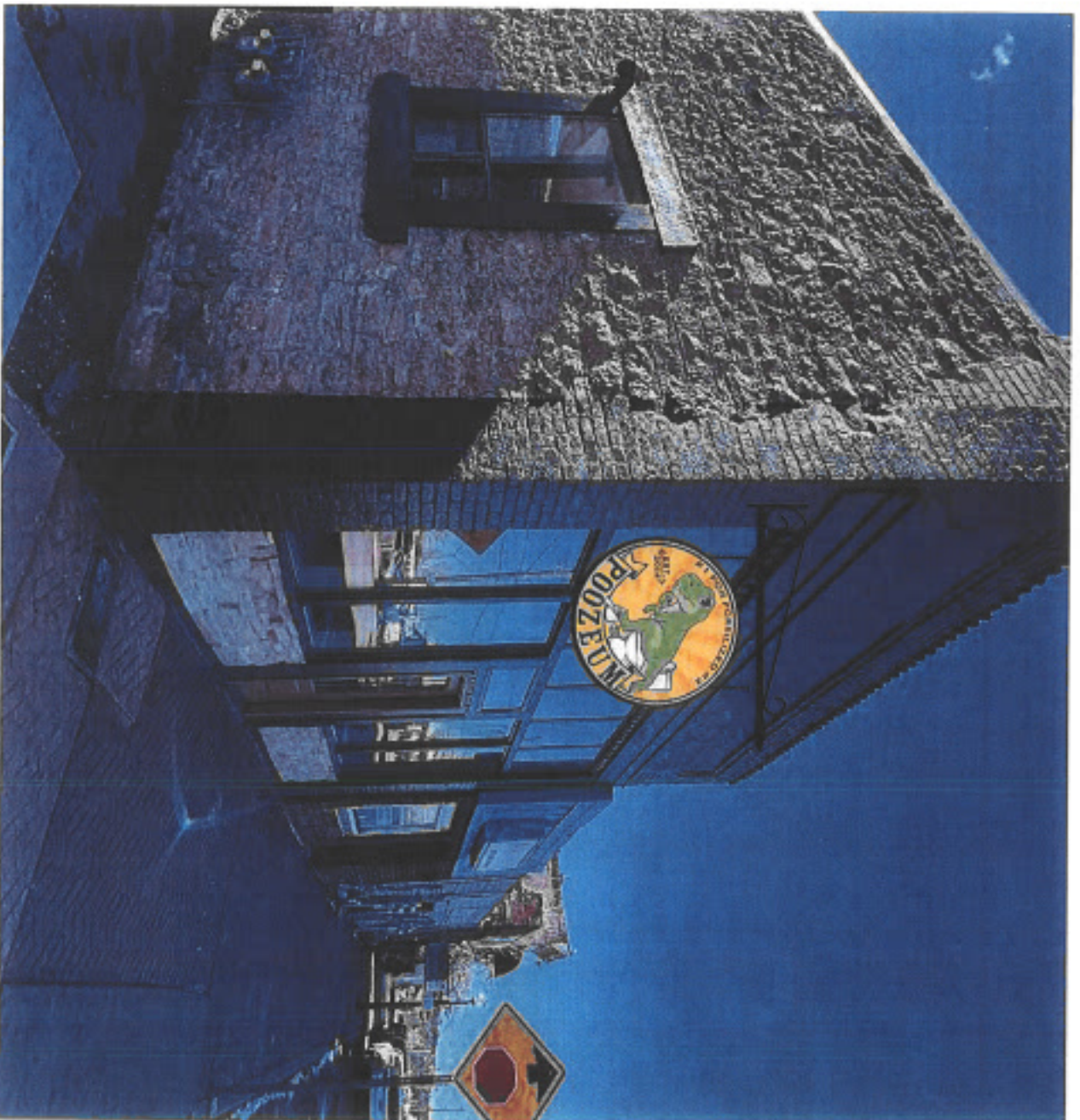
DONE

Signature _____ Date _____

Signarama
FLAGSTAFF

2333 E. Spruce Avenue,
Flagstaff, AZ 86004

Ph: (928) 714-0740
Email: signs@serflagstaff.com
Web: www.SAFlagstaff.com



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Color :

PMS 9999 PMS 9999 PMS 9999 PMS 9999

Notes:



Name: Poozeum

Date: 03.04.2024

INV #: 00000

Rev #: 0

CUSTOMER'S APPROVAL

- Approved
- Approved with Changes
- Revise and Proof Again

Signature _____

Date _____

SIGN SPECS

- Radius Corners _____ in.
- Holes Punched
- Center Top & Bottom
- All Four Corners
- Hems Grommets

PRODUCTION STAGES

- Design Material
- Printed/ Cut
- Production Install

DONE

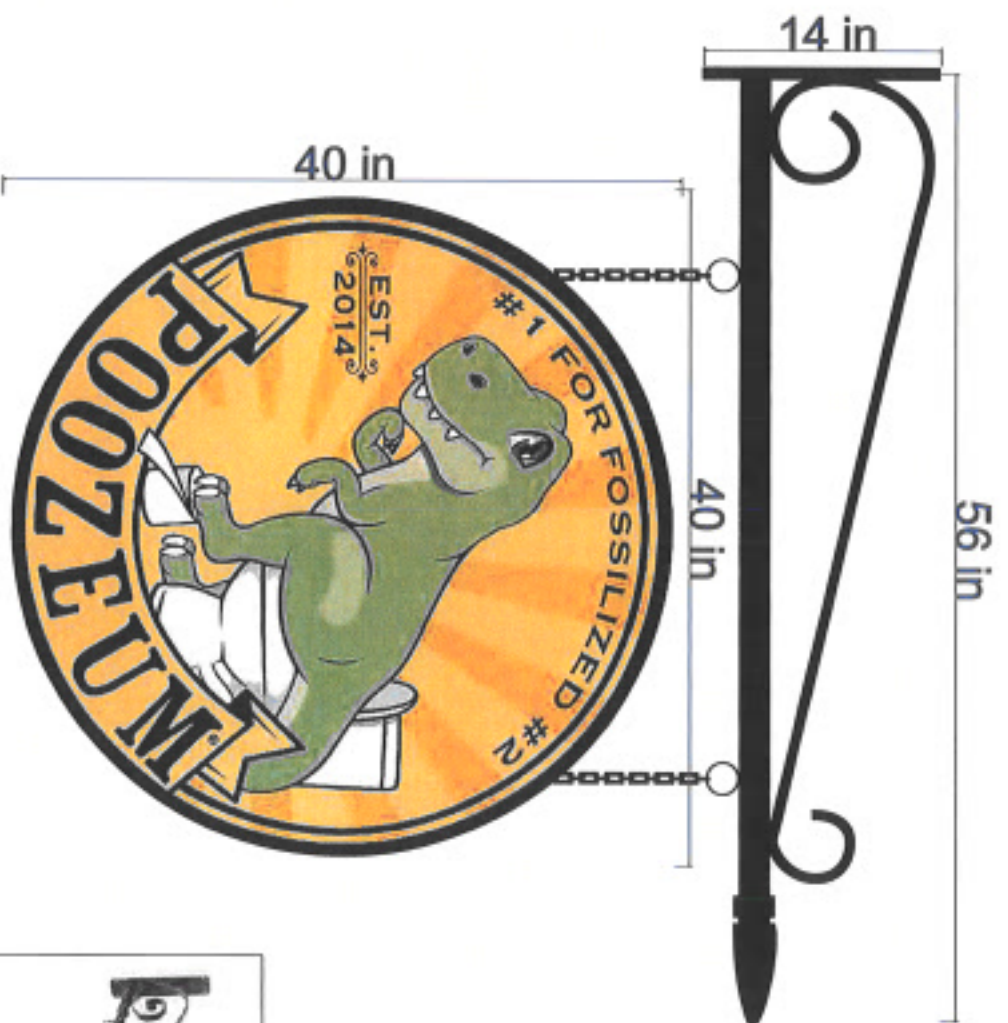
Signature _____ Date _____

Signarama

FLAORSTAR®

2333 E. Spruce Avenue,
Flagstaff, AZ 86004

Ph: (928) 714-0740
Email: signs@sarflagstaff.com
Web: www.SARflagstaff.com



Double Sided Lusterboard / Qty. [x1]
 Double Sided lusterboard with latex printed cast vinyl graphics and luster laminate. Mounted to exterior bracket.

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Color :



Notes:



Name: Poozeum

Date: 03.04.2024

INV #: 00000

Rev #: 0

CUSTOMER'S APPROVAL

- Approved
- Approved with Changes
- Revise and Proof Again

Signature _____

Date _____

SIGN SPECS

Radius Corners _____ In.

Holes Punched

Center Top & Bottom

All Four Corners

Hems Grommets

PRODUCTION STAGES

Design Material

Printed/ Cut

Production Install

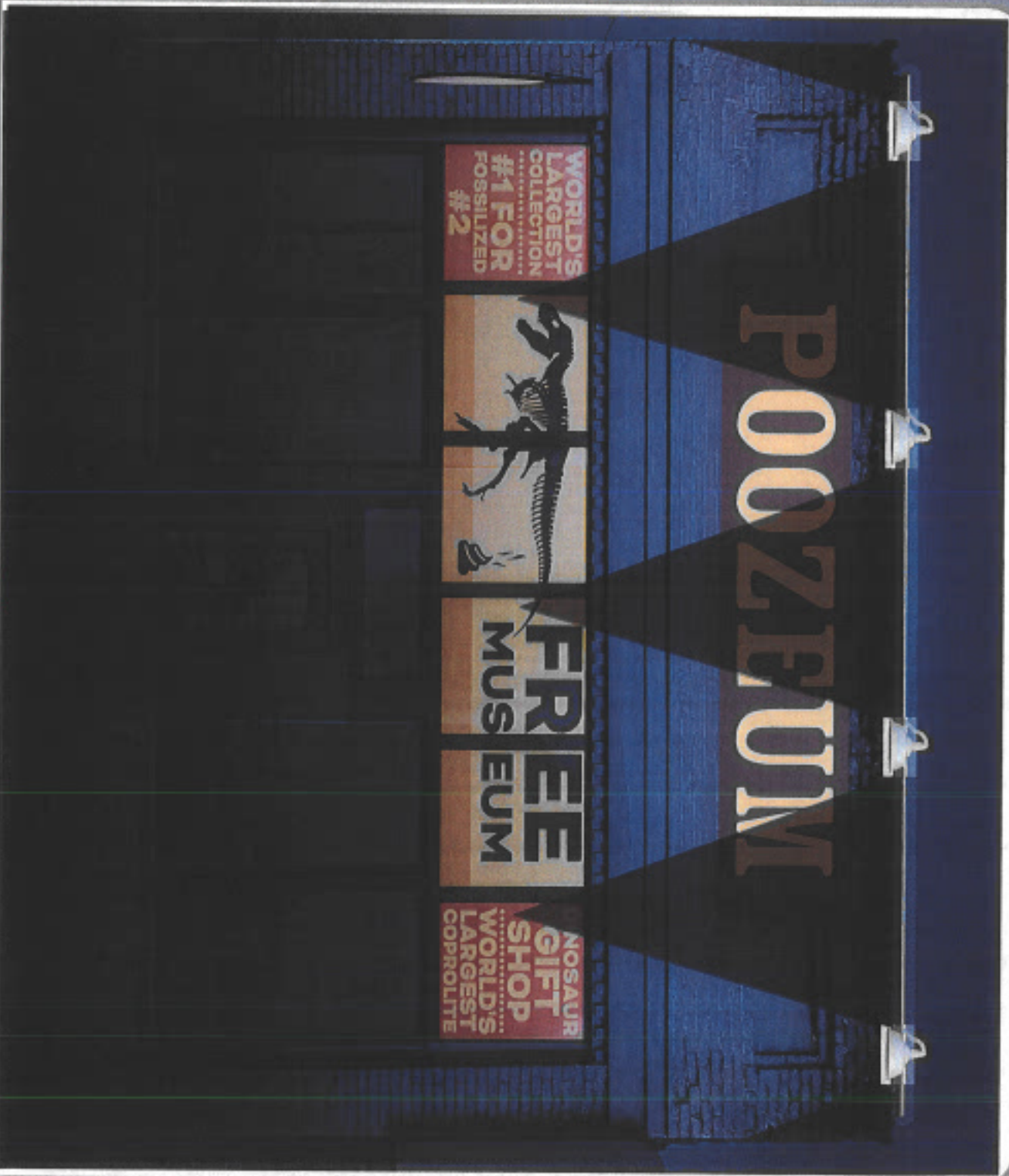
DONE

Signature _____ Date _____

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Color :

PMS 0000
 PMS 0000
 PMS 0000
 PMS 0000

Notes:

B Night View



Name: Poozeum

Date: 03.04.2024

INV #: 00000

Rev #: 0

CUSTOMER'S APPROVAL

- Approved
- Approved with Changes
- Revise and Proof Again

Signature _____

Date _____

SIGN SPECS

Radius Corners _____ in.

- Holes Punched
- Center Top & Bottom
- All Four Corners
- Hems Grommets

PRODUCTION STAGES

- Design Material
- Printed/ Cut
- Production Install

DONE

Signature _____ Date _____

Signarama
FLAORISSA

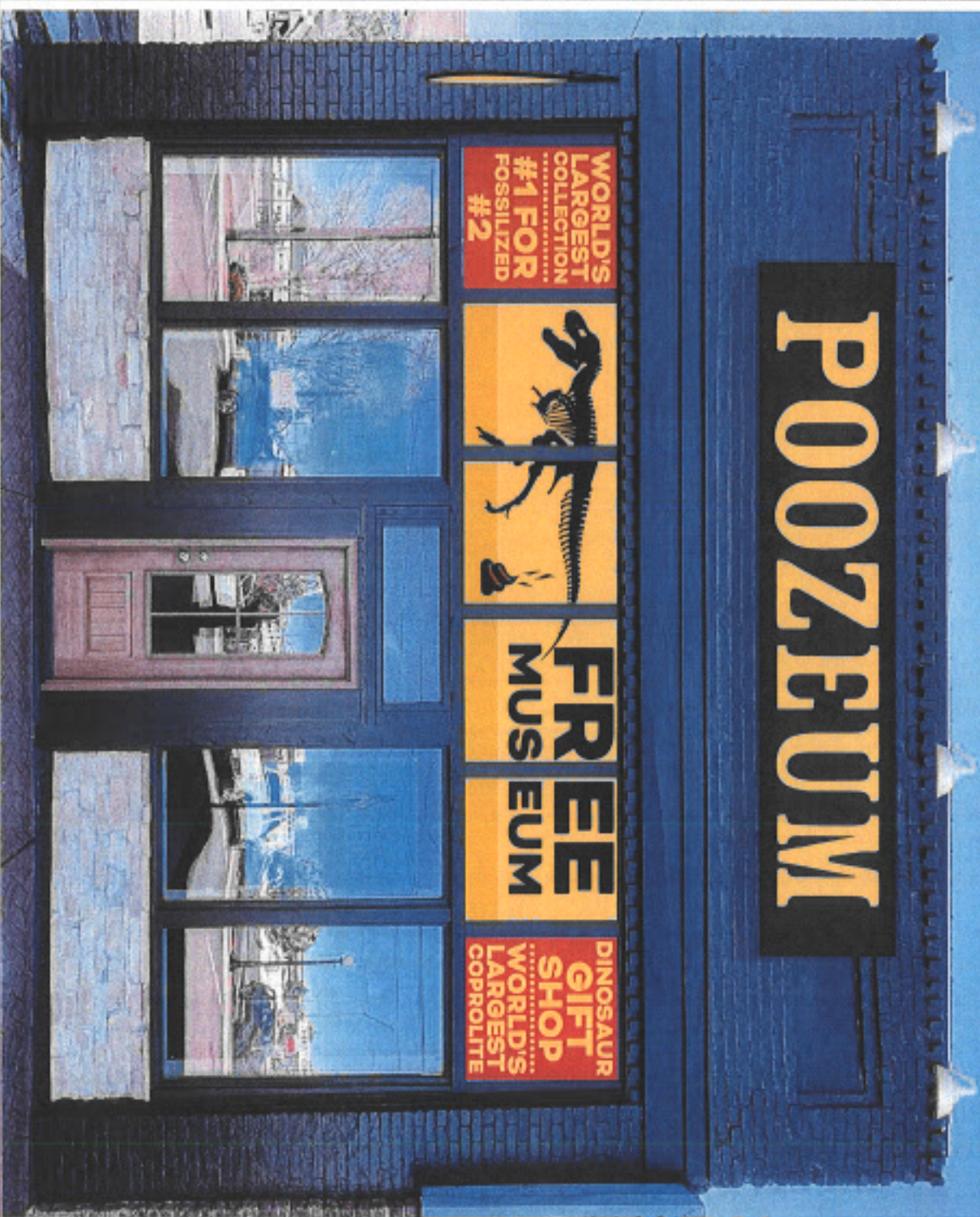
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B



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Color :

PMS 0000
 PMS 0000
 PMS 0000
 PMS 0000

Notes: